

Notice of Non-key Executive Decision

Subject Heading:	Procurement of Support, Supply, Installation, and maintenance of CCTV cameras for parking enforcement and Moving Traffic contraventions
Cabinet Member:	Councillor Osman Dervish Cabinet Member for Environment
SLT Lead:	Barry Francis, Director of Neighbourhoods
Report Author and contact details:	Nicolina Cooper Interim Head of Highways, Traffic & Parking Nicolina.cooper@havering.gov.uk 01708 431123
Policy context:	Connections: using technology to improve the way we live Connections: making it easy to get around
Financial summary:	The procurement of a CCTV system to deliver present and future CCTV requirements in respect of parking enforcement. The cost will not exceed £4.0m over 4 years for the purchase of the equipment to be funded from Capital as part of an MTFS bid and identified in the council's budget paper 3 rd March 2021. £0.060m ongoing maintenance and support as identified in the revenue budget A24500.
Relevant OSC:	Environment
Is this decision exempt from being called-in?	No

The subject matter of this report deals with the following Council Objectives

Communities making Havering
Places making Havering
Opportunities making Havering
Connections making Havering

☐
☐
☐
☒

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

This paper aims to seek authorisation to:

Commence a procurement exercise to purchase CCTV cameras and associated equipment including Support and Maintenance systems using the Eastern Shires Purchasing Organisation (ESPO) Framework 628 Lot 8

AUTHORITY UNDER WHICH DECISION IS MADE

Paragraph 3.3 of the London Borough of Havering Constitution (Powers of Members of the Senior Leadership Team) '(Contract powers) authorising members of the SLT to approve commencement of a tendering process for all contracts above a total value of £500,000.

STATEMENT OF THE REASONS FOR THE DECISION

The requirement is to provide the Council with a cost-effective contract that will provide an ongoing solution to deliver CCTV parking enforcement and provide the mechanism to upgrade and purchase new equipment and cameras as required.

The procurement will enable the Council to expand the CCTV parking enforcement network to manage traffic flow enabling people to travel round the borough quickly and safely reducing congestion on the roads, which will in turn improve air quality.

This will support the Council's objective in providing school streets and road safety improvements across the borough along with weight restrictions to enforce against heavy vehicles in residential areas.

Any contract will be a call-off type contract, which allows for growth during the term of the agreement. The estimated value of the contract is based on volumes for the expansion of the current CCTV system.

Background

The current Moving Traffic Contraventions (MTC) contract, awarded in June 2019 to P Ducker Systems (PDS), is for a term of 3 years. It is prescriptive in its requirements and only allowed for the following:

- Twenty unattended CCTV cameras and associated equipment
- Two attended CCTV cameras and associated equipment to supply CCTV enforcement vehicles with interface to download data

The contract has been fully utilised including an agreement to add additional value however, this does not provide for any further development or expansion of the CCTV infrastructure. There are no further opportunities to add further financial value to the current contract. This means that the Council are unable to deliver any additional CCTV enforcement cameras.

This contract will continue as a Maintenance & Support contract only until its expiry in 2022.

Proposed approach:

The Council requires a modern digital system that can deliver its present and future needs, having the flexibility to add additional devices in subsequent years. Cameras, associated equipment, with ongoing support and maintenance will be purchased to provide best value to the Council.

The technology in this sphere is constantly evolving. This contract will allow the Council to upgrade to newer equipment as this becomes available and embrace the latest technology providing innovative solutions.

The Council requires a contract that includes a schedule of rates achieving best value.

Non-key Executive Decision

This contract will deliver CCTV parking enforcement systems for Moving Traffic contraventions such as banned turns and School Streets enforcement. The system will also deliver enforcement in respect of weight restrictions.

There are a limited number of suppliers able to meet the full scope of this procurement it was identified that these suppliers have access to the national frameworks. The benefit of using a framework ensures pre-procurement due-diligence has already been completed, suppliers have already gone through a tender process to earn their place on the frameworks. The following frameworks were reviewed;

- Crown Commercial services – Expires October 2021 and does not allow the time needed for the Council to award before the expiry
- Eastern Shires Purchasing Organisation - Expires 30 April 2022 and suppliers meet requirements

Consideration was given to different procurement options. An open tender process was discounted due to the length of the procurement process and as there are limited suppliers available to deliver this contract. an open process would not add any value.

The ESPO Framework is the preferred choice of framework, as it provides the Council with a suitable range of suppliers and allows us time to complete the procurement exercise. By using the ESPO framework, we can run a further competition to enable suppliers to bid their best prices aligned to the volumes and services needed ensuring the Council gets best value.

The costs of individual cameras including installation range between £0.030m and £0.035m with approximately £0.003m per annum for Support & Maintenance. By procuring, a contract to deliver these services the Council will ensure the future proofing of this service and achieve best value.

Savings of approximately £0.930m are expected to be achieved over the life of this contract.

OTHER OPTIONS CONSIDERED AND REJECTED

Do Nothing – this will restrict the Council from expanding parking enforcement using CCTV cameras and delivering enforcement of weight restrictions. No additional financial value can be added for further developments or additional cameras to the current contract. This option is not recommended, as it offers no flexibility or opportunity for growth.

PRE-DECISION CONSULTATION

None

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Nicolina Cooper

Designation: Head of Highways, Traffic & Parking

Signature:



Date: 4 March 2021

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

Non-key Executive Decision

The Council has a duty to manage traffic under the Traffic Management Act 2004. The Council has a general power of competence under section 1 of the Localism Act 2011 to do anything an individual may generally do subject to any statutory limitations. The Council has the power under this section to agree to the proposals in the recommendations.

This report seeks approval to undertake procurement to purchase CCTV cameras and associated equipment to support and maintain the systems

The value of the proposed contract is £4.0 million over 4 years. The Public Contracts Regulations 2015 (as amended) (PCR) require relevant contracts over the relevant threshold must comply with the Regulations. This is a mixed contract for supply of goods, services and works. The predominant element is for the supply of goods and services.

Supply and services contracts over the value of £189, 330 need to comply with the PCR. The report states that the Crown Commercial Services Framework – Traffic Management Technology 2 RM1089 is intended to be used. The framework appears to be compliant with the PCR. Compliance with the PCR is met by utilising an existing Framework which is accessible to the Council. The Framework is accessible to the Council and also expires in October 2021.

The procurement also must comply the Council's Contract Procedure Rules (CPR). The framework exempts officers, under CPR 18.5(i), from having to evaluate tenders against the pre-determined best price-quality evaluation basis.

Furthermore, the Local Government Act 1999, requires the Council to make arrangements to achieve best value in the exercise of its functions, which includes the services contained in the proposed procurement. While conducting the procurement officers must satisfy themselves that the procurement process is in accordance with this principle.

FINANCIAL IMPLICATIONS AND RISKS

Any income derived from the issue of Penalty Charge Notices will be used in accordance with Section 55 RTRA 1984.

As compliance is achieved, cameras will be re located to new locations. Any income from Penalty Charge Notices is likely to reduce as compliance is gained.

The contract costs will be met from capital funding up to but not exceeding £4.0m over 4 years enabling the purchase and installation of additional cameras to deliver parking enforcement including Moving Traffic contraventions, weight restrictions and School Streets.

The ongoing support and maintenance of the cameras £0.060m will be funded from A24500 642060.

	2021/22	2022/23	2023/24	2024/25	Project
Funding Stream	£m	£m	£m	£m	Total £m
Capital	1.000	1.000	1.000	1.000	4.000
Revenue	0.060	0.060	0.060	0.060	0.240
Expenditure Limit	1.060	1.060	1.060	1.060	4.240

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

There are no HR implications

Non-key Executive Decision

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) Foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are age, disability, gender reassignment, marriage and civil partnerships, pregnancy and maternity, race, religion or belief, sex/gender, sexual orientation.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

An equalities assessment has not been carried out as there are no implications at this time

BACKGROUND PAPERS

None

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker

Signed 

Name: Barry Francis

CMT Member title: Director of Neighbourhoods

Date: 10.05.2021

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

Non-key Executive Decision

For use by Committee Administration

This notice was lodged with me on _____

Signed _____